ALLEN COUNTY COMMUNITY COLLEGE
Professional Judgment Appeal Form
2007-2008

NAME_____

ACCC STUDENT ID_____

ADDRESS_____

PHONE #_____

This form is to assist you in reporting significant changes in your financial circumstances. Review of your situation does not guarantee an adjustment to your aid eligibility. Please provide the following documentation to the Financial Aid Office, Allen County Community College, 1801 North Cottonwood, Iola, KS 66749.

Written Explanation of special circumstances affecting your financial situation
Complete Documentation supporting your appeal – acceptable documents listed below
2006 Federal Income Tax Returns of student and parent (if applicable)
Institutional Verification Form
Professional Judgment Appeal Form (this form)

The student's name should be written on all attached documentation. Submit all information together. You will be notified by mail of the results of your appeal.

PLEASE INDICATE BELOW THE BASIS OF YOUR APPEAL.

_____ **Loss of Income/Benefits** – this may not be calculated until the end of the calendar year
- Copy of your/your parents most recent check stubs
- For loss of untaxed income, such as social security benefits or child support, provide an official letter/court document indicating the date of benefit change

_____ **Divorce/Separation** of parents or student from spouse
- Copy of court order: final divorce decree, legal separation agreement, and
- Copy of 2006 federal income tax return and W-2 forms

_____ **Death of Parent or Spouse**
- Copy of death certificate, and
- Copy of 2006 federal income tax return and W-2 forms

_____ **Excessive Medical Costs** not covered by insurance
- Cancelled checks verifying payment made in 2006, and
- Printout from pharmacy/doctor/dentist detailing expenses paid for 2006

_____ **One-Time Income**
- Statement detailing amount, type and date of receipt, and
- Receipts or investment records indicating how funds were spent or invested

_____ **Private Secondary/Elementary Tuition Expenses**
- Canceled checks verifying payment made in 2006, and
- Billing statement from the school

_____ **Parent In College –** Parent must be degree seeking and enrolled at least half-time
- Documentation of parent's enrollment from attending college

_____ **Other**

To the best of my knowledge all of the information attached is true and complete. I understand I may need to provide more detailed documentation if required.

_____ _____

Student Signature Date Spouse/Parent Signature Date