How to get a room in student housing?

To apply for student housing you may access our application/contract via your MyAllen student portal. You will need to enter your Allen student id and password which was provided in your admission acceptance letter.

Once you have accessed your portal click on the Student Life tab then click on the fill out the student housing contract/application. Please fill in the blanks and hit submit. You will receive an email confirmation if you entered an email address in the email address field of the application/contract.

Along with the application you will need to submit the $100.00 deposit and meningitis vaccination documentation or waiver in order to be assigned a room.

You may submit your deposit by accessing the secure online form via the application/contract by clicking on the blue here located at the top of application/contract or by mailing a check to Housing, 1801 N. Cottonwood, Iola, KS 66748.

You may submit your meningitis vaccination to us by mail, fax, email or you may choose to waive the vaccination by entering your portal password next to the Meningitis Vaccination has been waived field located on the application/contract.

Please remember that housing is assigned on a first come first serve basis. Housing fills up quickly so please complete as necessary steps in a timely manner. We can’t guarantee housing when application/contracts are received after housing is full.

In the event that housing becomes full and your application/contract, deposit and meningitis vaccination were received after all housing is full your deposit will be refunded and you will receive a letter indicating that we are unable to house you for the semester.

If you have any further questions please feel free to contact the Office of Student Life at 620-365-5116 ext. 270 or 271.