



Business Administration

Associate in Science Degree with an Emphasis in Business Administration

Program

(Recommended Sequence of Courses)

| Semester I | Hrs |
|---|-----------|
| BUS120 Introduction to Business | 3 |
| CIS100 Computer Concepts and Applications or | |
| CIS170 Microsoft Office | 3 |
| COL101 English Composition I | 3 |
| MAT105 College Algebra | 3 |
| PSY101 General Psychology | 3 |
| Total Hours | 15 |

| Semester II | Hrs |
|-------------------------------|-----------|
| BIO102 Principles of Biology | 5 |
| COL102 English Composition II | 3 |
| MAT115 Elementary Statistics | 3 |
| SOC102 Sociology | 3 |
| Fine Arts or History Elective | 3 |
| Total Hours | 17 |

| Semester III | Hrs |
|-------------------------------|-----------|
| BUS210 Financial Accounting | 3 |
| BUS221 Business Law I | 3 |
| ECO207 Microeconomics | 3 |
| Fine Arts or History Elective | 3 |
| Physical Science with Lab | 5 |
| Total Hours | 17 |

| Semester IV | Hrs |
|------------------------------|-----------|
| BUS212 Managerial Accounting | 3 |
| COM101 Public Speaking | 3 |
| ECO208 Macroeconomics | 3 |
| HUM105 Ethics | 3 |
| Business Elective* | 3 |
| Total Hours | 15 |

Associate in Science Graduation Total 64

- *Business Elective options:
- BUS125 Personal Finance
 - BUS129 Human Relations in Business
 - BUS161 Customer Service
 - BUS206 Human Resource Management
 - BUS207 Computerized Accounting
 - BUS222 Business Law II
 - BUS261 Business Communication
 - BUS275 Principles of Management
 - BUS278 Marketing
 - BUS279 Advertising

Careers

- Sales
- Marketing
- Public Relations
- Advertising
- Bookkeeping
- Accounting
- Retail Management
- Small Business Management
- Operations Management
- Financial Services
- Banking

After Allen

(Transfer Institutions)

- Kansas State University 2+2 Program
<http://global.k-state.edu/affiliations/2plus2/allen/>
- Washburn University 2+2 Program
<http://www.washburn.edu/search-results/index.html?filter=&q=2%2B2%20Business%20Administration>
- Kansas State University
<http://www.cba.k-state.edu/>
- Emporia State University
www.emporia.edu/info/degrees-courses/undergrad/business-administration/
- Fort Hays State University
www.fhsu.edu/cob/
- Kansas University
<http://business.ku.edu/>
- Pittsburg State University
<http://www.pittstate.edu/business/>
- Washburn University
<http://www.washburn.edu/academics/undergraduate-programs/business-undergraduate.html>
- Wichita State University
<http://webs.wichita.edu/?u=business1&p+=/courses/busadmincourses>

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